

# TABLE OF CONTENTS

**LESSON 1: GRAPHIC TERMINOLOGY..... 7**

**LESSON 2: PHOTOSHOP INTERFACE ..... 17**

    New Image Properties .....21

    Duplicating An Image .....22

    Saving Images in Photoshop .....22

    Save for Web .....23

    Image Extensions .....24

    Flipping/Mirroring An Image .....26

    Rotate An Image .....26

    Sizing the canvas .....29

    The four palettes are: .....32

    Navigator .....32

    Color .....32

    History .....32

    LayersThe Navigator and Info Palette .....32

    The Navigator and Info Palette .....33

**LESSON 3: TOOLBOX AND TOOLS ..... 37**

    About the Toolbox .....38

    The Tools Options Bar .....39

    SELECTION TOOLS .....43

        Practice On Your Own .....50

    TYPE, DRAW AND BRUSH TOOLS .....51

        Practice On Your Own .....55

    SHAPE AND FILL TOOLS .....56

    TOUCH UP TOOLS .....58

**LESSON 4: SETTING OPTIONS FOR TOOLS ..... 63**

    Using The Blending Mode .....64

**LESSON 5: SPECIAL EFFECTS..... 69**

    Using Filters.....70

    Basic Filter Examples .....70

    Artistic Filters.....73

    Distorting Filters.....74

    Filter Combinations .....74

        Practice On Your Own .....75

**LESSON 6: WORKING WITH LAYERS..... 77**

    The Layer Palette.....78

    Deleting Layers .....79

    Viewing Layers .....79

    Moving Layers .....79

    Layer Opacity.....80

    Locking Layers .....81

    Merging Layers.....82

**LESSON 7: PRINTING ..... 83**